



SIGGRAPH 2018 Student Volunteer Program

Team Leaders Frequently Asked Questions - Upon Acceptance

I was offered a position to be an TL in 2018. What does this mean?

Congratulations! As a Team Leader, you will be volunteering approximately ~60 hours of your time to help provide operational support at SIGGRAPH 2018 in Vancouver, British Columbia. In exchange for your service and enthusiasm, you will receive a Full Conference badge, networking opportunities, 8 nights of accommodations in Vancouver, partial travel reimbursement, and a number of exclusive SV-only perks.

As a TL, you will be committing time to several virtual training sessions in the months preceding the conference, as well as an all-day training day on Friday, 10 August 2018.

What will my duties as a TL include?

As a Team Leader, your duties will revolve around making sure the venue you are assigned to is properly staffed and has operational support at all time. You and your TL partner's duties will include checking in and dismissing SVs from their shifts, escorting SVs to their shifts, assigning SVs their duties, resolving attendee problems, and acting as a liaison between the Student Volunteer Subcommittee and SV Program and the venue or Program you have been tasked to manage.

As well, Team Leaders are entrusted with a supervisory role over SVs - that means resolving conflicts, answering questions, making sure that SVs are also comfortable and receiving the support and accommodations they may need.

No matter what, it's always an adventure.

What are the expectations of a TL?

Gratitude is an integral part of our Program's philosophy. We are thankful to be at SIGGRAPH and be given this opportunity to serve others while celebrating our own passions. Attendees are the reason SIGGRAPH happens every year - and they are the reason our job exists! We use this fact as fuel to treat every challenge and problem as an opportunity to express our gratitude. Accepted TLs joining the SV Family are expected to align themselves with this perspective.

Above all, TLs are expected to serve their fellow SVs and the conference with professionalism, enthusiasm, friendliness, and helpfulness.

As future leaders of the conference, Team Leaders are also expected to take initiative within the SV Program. This means looking out for one another and paying extra attention to the morale and condition of SVs. TLs take that extra time to make sure all our team members are taken care of.

When will I be expected to arrive in Vancouver?

All accepted Team Leaders **MUST** plan to arrive in Vancouver **the night of Thursday, 9 August 2018**, for all-day TL Training the next day. This session is **MANDATORY for all Team Leaders**.

When should I plan to leave Vancouver?

All Student Volunteers should plan to be available for work through 6 pm PST on Thursday, 16 August 2018. We highly recommend that students wait to depart until Friday, 17 August, to celebrate a successful conference.

How early or late will I be expected to work?

Team Leaders can expect their work to last the full day - typically beginning at 7 am and ending around 7 pm. Some venues have hours that run as late as 11 pm, and TLs responsible for these venues expect later hours as well.

The physicality of the Team Leader role is very real and can lead to exhaustion if not taken seriously. This is why we take extra care to ensure that TLs have breaks and opportunities to rest throughout the work day.

Am I responsible for my visa if I am traveling internationally? What are the passport and visa requirements?

Yes. You are required to have a passport valid through February of 2019 on your person to enter Canada. You may also need a US visa.

I have been accepted as a Team Leader but am no longer able to attend the conference. Who should I notify?

If you need to decline your position for any reason, please email sv-s2018@siggraph.org as soon as possible so that we can make preparations for your absence.

I was not offered a position to be an TL in 2018. What are my options?

Your application will still be considered among the pool of SV applications. If you wish to withdraw your application from this pool, please email sv-s2018@siggraph.org as soon as possible.

There are still lots of avenues to volunteer with SIGGRAPH. SIGGRAPH Asia 2018 in Tokyo, Japan will be accepting applications through Autumn 2018. You can fill out the Conference Volunteer Form to see if other areas of the conference such as the International Relations Committee or Chapters need assistance. As well, students are offered a considerable discount on registration.

My question is not in these FAQs. Who should I ask?

If your question is not answered on this web site, please send a message to the [Student Volunteer Subcommittee](#).